

## **Notice to tax practitioners regarding employer registration requirements (EMP101)**

**25 June 2010**

As part of its modernisation drive the South African Revenue Service is making important changes to the way in which taxpayers' accounts are managed. An integral change involves standardising accounting functions across taxes with the aim of streamlining financial processes. This will simplify tax processes and improve the quality and accuracy of financial information.

Where currently taxpayers' accounts are managed on a tax-by-tax basis, SARS is moving towards consolidating taxpayer accounts into a single account view to provide a more efficient service to taxpayers. This will be implemented in a phased approach across all taxes, commencing with Employment Taxes.

The success of the consolidated process is dependent on the ability to accurately identify the account holder. To enable this SARS has defined categories called "Entity Types" in order to easily identify the account holder. The entity type is represented by the "Nature of Person" field on the applicable registration forms.

### **How these changes impact employers**

- The **EMP101 registration form** for employment taxes will now include additional entity types which will be indicated in the Nature of Person field.
- The **AS-EMP-08 Policy: Administer EMP Registration or Amendment** policy document has been amended to include these entity types, definitions and the required supporting documents.
- SARS has reviewed taxpayers' registration data, and aligned entities already registered so that they comply with the revised entity types and rules for the purposes of our accounting systems. Where registration information appears to be incorrect or incomplete, SARS has posted a notification to the taxpayer specifying the required documents and information.

For further information or assistance, please visit a SARS branch, call the SARS Contact Centre on 0800 00 SARS (7277) or visit [www.sars.gov.za](http://www.sars.gov.za).